

ADMINISTRATIVE - INTERNAL USE ONLY

4 APR 1980

MEMORANDUM FOR: CIA Holders of SI-TKH Access Approvals
FROM: Senior Intelligence Officer, CIA
SUBJECT: Apex Pilot Study

1. The President has approved establishment of the APEX program, a single, special access system to protect particularly sensitive National Foreign Intelligence.
2. In order to implement APEX, a pilot study has been authorized by the Special Assistant to the DCI for Compartmentation to survey the actual dissemination of incoming SI-TKH information in CIA, and to look at reasons for access approvals in the Agency except for personnel at NFAC and NPIC where SI-TKH access is considered essential for assignment.
3. To satisfy the requirement, the attached questions must be answered by each SI-TKH access approval holder and returned to Rm. 3E-05 Hqs. by 18 April 1980.



Richard E. Hineman

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APEX STUDY

DATE:

PRINT NAME:

SOCIAL SEC NO.:

DIRECTORATE:

OFFICE OR EQUIVALENT:

1. Before responding to the following questionnaire please check the appropriate blank (x) if either of these items reflects your current situation.
 - A. I currently hold SI/TK because of a former activity and no longer require it now.
 - B. I regularly (at least once a week) receive and read SI/TK material in order to do my job.
2. If neither A or B apply to you, please check (x) alongside one of the following statements which most accurately, or most nearly reflects the reason for your SI/TK access.

REMEMBER TO CHECK ONLY ONE STATEMENT

I have SI/TK access:

1. because I am a courier who carries SI/TK to recipients.
2. as a focal point in a registry, office, library or component to disseminate, or store, or retrieve SI/TK material.
3. because it is sometimes necessary to attend high level emergency meetings wherein SI/TK is required for participation.
4. to receive data at least monthly wherein SI/TK is the source.
5. to type, or assist in printing SI/TK information.
6. to pass SI/TK certifications.
7. because I am a committee member involved in an ongoing activity which requires SI/TK to participate.
8. because those access approvals are required to enter an area or installation.
Receiving or reviewing SI, TK information is not the reason for entry.
9. as a member of the Directorate front office echelon who is called upon to support an activity or project where SI/TK matters are involved.
10. in order to work on FOIA, program calls, budgets, studies, publications, CI cases, unauthorized disclosures, lost documents, audits, investigations, IG issues and SCI policy.
11. as an instructor who imparts information which involves substantive SI/TK information, or conducts programs in which speakers use SI/TK material.
12. because I work in the cable secretariat, communications, or signal center where clear text SI/TK data is routinely transmitted.
13. but the reason for it is not understood.
14. I have only SI access because a gray or a green phone is located in my work area.
15. Other: (Please specify in writing) _____

Please fold, staple and return to Room 3E-05 Hqs. Bldg. by 18 April 1980

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Please forward to Room 3E-05 Hqs. Bldg
by 18 April 1980

Working Paper
Destroy - 1 July 1980

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